



## GOVERNOR'S ADVISORY COUNCIL ON AGING

### **Executive Committee**

**Meeting Minutes**

**July 12, 2013**

**8:30 – 9:30 a.m.**

**Governor's Office on Aging**

**Conference Room**

**1700 W. Washington Street, Suite 101**

**Phoenix, Arizona 85007**

#### **Executive Committee Members Present**

C.T. Wright (Chairman), Becky Brimhall-Lepire (Vice-Chairman) Bernadine Hoffman, George Evanoff (Past Chairman), and Doyle Meredith (Secretary)

#### **Executive Committee Members Absent**

Anne Morrison

#### **Guest Present**

Ted Evertsen

#### **Council Staff Present**

Cathy De Lisa

#### **Welcome and Call to Order**

Council Chairman C.T. Wright called the meeting of the Executive Committee of the Governor's Advisory Council on Aging (GACA) to order at 8:29 a.m.

#### **Review of June 13, 2013 Draft Meeting Minutes & Approval**

Council Chairman Wright asked the group for approval of the June 13, 2013 draft minutes. *George Evanoff made a motion to accept the minutes as presented; Becky Brimhall-Lepire seconded the motion. The motion passed unanimously.*

#### **Chair Report**

Council Chairman C.T. Wright began his report by announcing that Karen Zanzucchi had resigned her appointment to the Governor's Advisory Council on Aging and expressing appreciation for Ms. Zanzucchi's terms of service. Chairman Wright thanked the five members who volunteered at the

Arizona Alzheimer's Consortium event on behalf of the Advisory Council on Aging, and reported he and Ms. Brimhall-Lepire had accepted the Executive Director's invitation to read the Governor's Proclamation at the Elder Abuse Awareness Day event in Chandler on June 14, 2013. Council Chairman Wright discussed the process for establishing the Council's 2014 priorities with input from the committees then reported on the need to review protocol and agenda items with the full Council referencing the *Top Ten Things Every Council Member Needs to Know* handout. Based on the number of new Council appointees, the group asked that staff arrange for training on the Open Meeting Law at the annual planning meeting in November or in early 2014 based on the ability to schedule such training. Council Chairman Wright thanked Past Chairman George Evanoff for his work on the revisions to the By-Laws over the past year and stated the proposed revisions had been provided to the members and then posted to the Council on Aging's website following the May Council for review as required. *George Evanoff then made a motion that the By-Laws as revised be carried forward to the Council for approval; Becky Brimhall-Lepire seconded the motion. The motion passed unanimously.*

A copy of the *Top Ten Things Every Council Member Needs to Know* handout, the Governor's Advisory Council on Aging overview of 2013 committee priorities, and the Governor's Advisory Council on Aging By-Laws Proposed Updates June 26, 2013 are available for review through the Council on Aging office.

#### **Updates on 2013 Senior Action Days**

Council Chairman Wright thanked the members for their work in arranging for Senior Action Day events in their communities after reviewing the Senior Action Day 2013 Tracking Spreadsheet provided by staff. Discussion ensued on other potential events in communities around the state as well as additional events in Maricopa County. At the request of the Council Chairman, Executive Director Cathy De Lisa provided information on the protocol for sponsorship of Council's events as well as draft talking points that Council members can use to answer questions about the purpose of the events. The group decided by general consensus to set a deadline of August 16 for the date and location of the remaining Senior Action Days to be determined and finalized. Following a lengthy discussion, Council Chairman Wright asked staff to work on arranging an Executive Committee meeting on August 16, 2013 at 9:30 am (Governor's Office on Aging, Suite 101) if possible. A copy of the Senior Action day 2013 Tracking Spreadsheet, proposed talking points and the protocol for sponsorship are available for review at the Council on Aging office.

#### **November 2013 Planning Meeting**

Council Chairman C.T. Wright stated his appreciation for work being done to try and arrange for a visit to the meeting by the Governor. In addition to hearing the Governor's vision for the Council, the group discussed the importance of hearing about 2014 priorities of the Council liaisons' agencies and departments for planning purposes.

#### **Office Updates**

Executive Director Cathy De Lisa reported the Legislative Intern from the Arizona Interns-in-Action program had been working on research in support of the Council's initiatives; unfortunately, his last day will be in late July as he has accepted a paid internship with the Ombudsman's office. Ms. De Lisa expressed appreciation for the work that Darryl Monteilh has performed for the Governor's Office on Aging. The group was provided with a review of requests from the Council for 2013 speakers and/or presentation in 2013 and a report on what had been scheduled. Ms. De Lisa welcomed Ted Evertsen,

liaison from the Attorney General's office and reported a request will be made to the Department of Insurance for assignment of a liaison. Ms. De Lisa provided a brief update on the Council new fiscal year budgeting.

### **Announcements**

### **Adjourn**

*Council Chairman C.T. Wright adjourned the meeting at 9:25 a.m.*

### **Next Meeting**

**The next Executive Committee meeting is planned for September 13, 2013; time and location to be determined and announced by Public Meeting Notice posted at the Governor's Advisory Council on Aging website: <http://www.azgovernor.gov/gaca/>. These meetings are open to the public.**